



GMN is poised for another exciting year of growth and opportunity, *and* we are looking for volunteers to help us march toward achieving our goals in the coming year. As an active volunteer, you will **expand** your skills sets and knowledge, **build** new professional relationships, **use** your creative talents in unique ways, and **boost** your resume with additional responsibilities and leadership roles. *Not to mention...* you will help to make a difference in the grants management field.

Below is a brief description of the current GMN teams that need volunteers:

- **Community Managers** – This group assists in finding ways to boost discussion topics, identify new community content for the monthly newsletter, and discover enhancements than can strengthen the community.
- **Fundraising** – This critical team develops and implements strategies to raise funds to help GMN achieve its mission of improving grantmaking practices and advancing the knowledge, skills, and abilities of grants management professionals.
- **GM Guide** – With seven major sections included in the GM Guide, this team works diligently to capture and incorporate the knowledge of the field. Several new team members are needed to help maintain this online publication as a pre-eminent GMN member benefit and industry resource.
- **GMN Examiner** – Join this team and use your communication skills to share the wealth of knowledge in the field with members throughout the community. A number of positions are open including editors and writers.

To get started on your new volunteer venture or to learn more, please see the attached **2012 Volunteer Information Package**. Then, simply complete the Volunteer Interest Form and e-mail it to mhankins@gmnetwork.org or fax to (888) 446-9370.

Regardless of your interest in serving in a minor or major way, GMN's volunteer opportunities offers a chance for you to grow personally and professionally. With that in mind, we will certainly do our best to match your interests and skills with one of these outstanding volunteer roles.

Questions? Simply call (888) GMN-1996 and we will be happy to help.

This overview provides a general description of the expected activities of each position/role.

Community Managers Team

Position/Role	Description
Team Member	<ul style="list-style-type: none"> • Monitor online discussion and encourage robust conversation. • Identify key discussions, new jobs, and other new community content to highlight in the monthly GMN newsletter. • Develop and deliver help and training to support member's use of the online community. • Identify and prioritize bugs and enhancements that can strengthen the community. • Coordinate with and support the work of other GMN volunteer teams, including regional chapters. • Track and report on community activity.

Fundraising Team

Position/Role	Description
Team Member	<ul style="list-style-type: none"> • Raises the operating and project support that makes it possible for GMN to carry out its mission of improving grantmaking practices and advancing the knowledge, skills, and abilities of grants management professionals.

GM Guide Team

Position/Role	Description
Team Member	<ul style="list-style-type: none"> • Vetting drafts of sections developed by writers. • Helping to promote GM Guide and new Guide sections to subscribers and members. • Developing GM Guide-related programs like conference sessions, webinars, and regional meetings to show members how the Guide content can help them in their jobs.
Writer	<ul style="list-style-type: none"> • Select a priority topic from the list created by the entire GM Guide Team. • Conduct research, including talking to experts, to draft a comprehensive explanation, "how to" and resource list (including any templates) for the topic. • Make any edits or changes suggested by the GM Guide Team through the vetting process.
Editor/Advisor	<ul style="list-style-type: none"> • Provides advice and suggests resources and templates to writers on specific topic areas within their area of expertise. • Vets drafts of sections developed by writers.

GMN Examiner Team

Position/Role	Description
Editorial Team Member	<ul style="list-style-type: none"> • Work with Team to set issue themes and schedule for the year. • Recruit an article writer for each issue and work with that writer to produce quality, relevant content that is submitted on schedule. • Review the entire issue and provides feedback to strengthen all articles. • Coordinate with Team to identify and pursue opportunities to place articles in outside publications like the Chronicle of Philanthropy or Stanford Social Innovation Review.
Writer	<ul style="list-style-type: none"> • Works with Editorial Board member to identify a topic and viewpoint for an article connected to the theme of the issue. • Writes article. • Works with Editorial Board member to ensure article meets GMN standards and fits within the planned issue.

Team Leaders

Teams	Description
Community Managers	<ul style="list-style-type: none"> • Working with the Executive Director and the GMN board, develop and execute an annual work plan that meets GMN’s strategic plan goals. • Work with individual volunteers to define their role in the team and deliverables for the year.
GM Guide	<ul style="list-style-type: none"> • Oversee volunteer duties as the year unfolds, providing support to help them accomplish their goals.
GMN Examiner	<ul style="list-style-type: none"> • Identify and cultivate the next generation of GMN leaders by placing them in charge of a sub-team of volunteers or other strategies that help them develop the skills and knowledge needed to be a leader in GMN.

2012 Volunteer NATIONAL TEAM Interest Form

Please indicate those teams and roles that you may be interested in and complete the contact form below. *Not sure where to begin?* Then contact us today (888-GMN-1996) and we will review all of the available opportunities and match your interests and skills sets with the best volunteer role/position. We want you to be successful and to provide an environment where your talent and knowledge can be used effectively to help you grow professionally while creating unique advantages to move GMN forward.

COMMUNITY MANAGERS TEAM	Yes! I'm interested (check all that apply)	FUNDRAISING TEAM	Yes! I'm interested (check all that apply)	GM GUIDE TEAM	Yes! I'm interested (check all that apply)	GMN EXAMINER TEAM	Yes! I'm interested (check all that apply)
Team Member		Team Member		Team Member		Writer*	
Team Leader				Editor/ Advisor		Editorial Team Member	
				Writer*			
				Team Leader		Team Leader	

**You do not have to be an expert writer or author to serve in this capacity. We are looking for GMN members who have strong communications skills and an interest or expertise in a specific topic/area who can make contributions to the GMN Examiner and GM Guide. There is a complete collaborative process in place to review all content and contributions. So no need to worry about being an acclaimed author!*

[Please tell us how to contact you and share a little about yourself.]

Name: _____

Organization: _____

Phone: _____

E-mail: _____

#of years in grants management field: _____

General interests and skills sets (brief overview):
